

CORPORATION OF THE COUNTY OF HALIBURTON

BY-LAW NO. 3898

A BY-LAW TO ESTABLISH A TARIFF OF FEES FOR THE COUNTY OF HALIBURTON

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**WHEREAS** the *Municipal Act, 2001, S.O. 2001 c. 25, s. 391* provides that municipalities may pass by-laws imposing fees or charges on persons; and

**WHEREAS** the *Planning Act, R.S.O. 1990, c. P. 13, s. 69* provides that a tariff of fees may be established for applications to Council and the Land Division Committee in respect of planning matters; and

**WHEREAS** the *Public Libraries Act, R.S.O. 1990, c. P.44, s. 23(3)* provides for a board to impose such fees as it considers proper.

**NOW THEREFORE**, the Council of the Corporation of the County of Haliburton hereby enacts as follows:

1. **THAT** the fees and charges for various municipal services are established as shown in the Schedules attached hereto and forming part of this By- law:
  - Schedule A – Administration
  - Schedule B – Civic Addressing and Road Naming
  - Schedule C – Maps
  - Schedule D – Paramedic Services
  - Schedule E – Planning Services
  - Schedule F – Public Works
  - Schedule G – Tourism
2. **THAT** The lists of fees charged for various services, activities and use of properties as set out in the schedules attached hereto be approved and made available for inspection by the public during regular office hours and by posting on the County website;
3. **THAT** the effective date of the fees and charges is January 1, 2019.
4. **THAT** any and all By-laws contrary to this By-law including By-law No. 3860 are hereby repealed; and
5. **THAT** this By-law shall come into force and be in effect from and after the final passing thereof.

READ a First, Second and Third time, passed, signed and the Corporate Seal attached this 23th day of January 2019.

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Liz Danielsen                      Warden

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Mike Rutter                                      CAO/County Clerk

<b>Service</b>	<b>Description</b>	<b>Fee</b>
<b>Photocopying</b>	Black & White Photocopying	\$0.15/page
	Colour Photocopying**	\$0.50/page
<b>Printing</b>	Black & White Printing	\$0.15/page
	Colour Printing**	\$0.50/page
<b>Laminating</b>	Laminating – 8 ½ x 11	\$1.50/page
	Laminating – 8 ½ x 14	\$2.00/page
<b>Freedom of Information Requests (legislated fees)</b>		\$5.00 application fee plus disbursements

\* Fees applicable to all County locations where services provided

\*\* If any portion of the page is a colour other than black or white, the colour rate is to be charged.

**Schedule B – Civic Addressing & Road Naming  
Tariff of Fees**

**By-Law 3898**

<b>Service</b>	<b>Reference</b>	<b>Fee</b>
<b>Civic Address Assignment</b>	By-law No. 3328, Schedule A, Clause 6.2	\$ 150.00
<b>Civic Address Reassignment</b>	By-law No. 3328, Schedule A, Clause 5.3	\$ 150.00
<b>Replacement of Civic Address Signage</b>	By-law No. 3328, Clause 14	\$ 30.00
<b>Replacement of Civic Address Post</b>	By-law No. 3328, Clause 14	\$ 30.00
<b>Creation of a New Road</b>	By-law No. 3328, Schedule B, Clause 2.7.5	\$ 800.00
<b>Renaming of a Road (i)</b>	By-law No. 3328, Schedule B, Clause 2.7.2	\$ 450.00
<b>Renaming of a Road (ii)</b>	By-law No. 3328, Schedule B, Clause 2.7.4	\$ 2,000.00
<b>Renaming of a Road (iii)</b>	By-law No. 3328, Schedule B, Clause 2.7.3	\$ 500.00
<b>Additional Road Name Screening</b>	By-law No. 3328, Schedule B, Clause 2.7.1	\$ 100.00
<b>Violation of Section 425 of the Municipal Act</b>	By-law No. 3328, Clause 16	\$ 2,000.00
<b>Civic Address Sign Blade Cover</b>	Clear Plexiglas Protective Cover	\$ 7.00

Service	Description	Fee	
		Black & White	Colour
<b>Paper Products</b>			
<b>Map Prints – Laser Jet</b>	8-1/2" X 11"	\$10.00	\$10.00
	8-1/2" X 14"	\$12.00	\$12.00
	11"x17"	\$15.00	\$15.00
<b>Map Prints – Plotter</b>	>11" x 17" and <12" x 20"	\$30.00	\$30.00
	>12" x 20" and <20" x 28"	\$35.00	\$40.00
	>20" x 28" and <24" x 36"	\$35.00	\$40.00
	>24" x 36" and <34" x 46"	\$40.00	\$45.00
	36"x 48"	\$40.00	\$45.00
	36" x 55"	\$45.00	\$50.00
<b>Image data products (i.e. pdf)</b>			\$20.00
<b>Custom Requests (Either Paper Or Image Data Format)</b> <small>*Additional copies of a custom map are charged at the map rate indicated above.</small>	Base Price (includes 1 hour of labour)		\$70.00 +
	Hourly rate (after first hour)		\$60.00 /hr
<b>Street Single-line Network</b> (.dgn, .dwg, or .shp format)	Includes street name & address ranges, does not include address points or postal codes		\$2,000.00
<b>Ortho-photography</b> (agreement required)			\$50.00/tile
<b>County Atlas</b>	<ul style="list-style-type: none"> <li>Yearly updates including replacement pages all scales at \$1.00 per page</li> </ul>		\$ print cost

Service	Description	Fee
<b>Paramedic Services - Special Event Control Fees</b>	Hourly Rate (Minimum 4 hours)	\$225.00/hour
	Administration Fee	\$225.00
	Meal Allowance (per crew for every 5 continuous hrs)	\$24.00
<b>Copying and Researching Documentation</b>		\$75.00 per request

Service	Description	Fee
<b>Plan of Subdivision/Condominium</b> <i>Section 51 of the Planning Act and Section 9 of the Condominium Act</i>	Initial Fee – Subdivision or Condominium	\$3,000.00 + \$150.00 per block or lot
	Common Elements Condominium to serve a Plan of Subdivision, circulated concurrently	\$1,500.00 + \$150.00 per block or lot
	Plan revision - major (re-circulation required)	\$1,500.00
	Plan revision - minor (re-circulation <u>not</u> required)	\$800.00
	Extension of Draft Approval (per year)	\$800.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000 deposit
<b>Condominium Exemption/Conversion</b> <i>Section 9 of the Condominium Act</i>	Initial Fee	\$1 600.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
<b>Part Lot Control By-law</b> <i>Section 50(7.1) of the Planning Act</i>	Initial Fee	\$500.00/lot
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
<b>Official Plan Amendments</b>	Initial Fee - Amend County Plan (*includes Provincial fee of \$ 12,240 and County fee of \$1,200)	\$13 440.00*
	Initial Fee - Amend Local Municipal Plan initiated by other than Local Council	\$1,200.00
	Initial Fee – Amend Local Plan by Local Council	\$0.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
	Copy of County of Haliburton Official Plan	\$50.00
<b>Site Plan Control</b>	Initial Fee	\$1,000.00
<b>Consent</b>	Consent and Validation Application Fee	\$1,200.00
	Consent Application Fee (a group of over 25 applications)	\$900.00
	Stamping of Deed	\$200.00
	Deferral of Decision at request of applicant	\$200.00
	Change of conditions(provisional consent) at request of applicant & requires notice recirculation of proposed changes	\$400.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
<b>Pre-Consultation</b>	Official Plan, Subdivision, Condominium, Site Plan Control (includes written comments)	\$400.00
	Consents (1-5 applications)	\$200.00

**SCHEDULE A****TARIFF OF FEES****BY-LAW 3898**

	Consents (6 or more applications)	\$400.00
<b>Alternative Energy Project Review</b>	Written response provided	\$500.00

Service	Description	Fee
<b>Entrance Permit</b> <i>See County By-Law No. 2229</i>	Private/Residential/Field	\$225.00 + Security Deposit \$500.00
	Mutual Access	\$300.00 + Security Deposit \$500.00
	Commercial Access	\$300.00 + Security Deposit \$500.00
	Temporary Access	\$225.00 + Security Deposit \$500.00
	Ownership Record Update – Issuance of Permit	\$75.00
<b>Recovery of Costs Due to Property Damage</b>	The County of Haliburton will seek the recovery of costs incurred for repair or replacement of County property damaged by an individual when the offence is committed with a vehicle. Recovery will be sought either from the individual directly, from their company or employer, or from their insurance carrier.	Cost Recovery Actual Costs for Labour, Material, Equipment, Contracted Services plus HST on all items and a 10% Administration Fee
<b>Traffic Barrier Modification – For Access</b>	Severance of Barrier and Re-Instatement with Modifications	Cost Recovery + Security Deposit \$1,000.00
<b>Over-Dimensional Load Permit</b>	Single Trip	\$75.00
	Annual Trip Copy of Current Commercial Liability Insurance Certificate	\$400.00
<b>Road Occupation Permit</b>	Major License of Occupation Agreement	\$450.00
	Minor Letter of Approval	N/C
<b>Road Closure And Conveyance</b>	Reimbursement of all professional fees and expenses	Cost Recovery
<b>Sign and Related Advertising Devices</b>	Field Advertising	Initial Fee of \$7.50/Sq. M.+ (Minimum Fee of \$300.00) + Annual Fee of \$150.00
	Location	Initial Fee of \$7.50/Sq. M. (Minimum Fee of \$300.00)
	Commercial/Business Fingerboard Signs	30cm Fingerboard \$150.00 40cm Fingerboard \$175.00 +Annual Renewal Fee \$135.00
	Commercial “A-Frame”	Initial Fee of \$155.00
	Special Signage i.e. banners and any signage not covered by the Ontario Traffic Manual	\$100.00 per event per year



<b>Service</b>	<b>Description</b>	<b>Fee</b>
Permit for Commercial Film	Application Fee	\$100.00 (plus appl. taxes)
	Security Deposit	\$1,000.00
Haliburton County Road Map	Maximum of 4 Bundles (of 25) at \$0.50 per map	Retail Price \$1.00