

CORPORATION OF THE COUNTY OF HALIBURTON

BY-LAW NO. 3785

A BY-LAW TO ESTABLISH A TARIFF OF FEES FOR THE COUNTY OF HALIBURTON

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**WHEREAS** the *Municipal Act, 2001, S.O. 2001 c. 25, s. 391* provides that municipalities may pass by-laws imposing fees or charges on any class of persons; and

**WHEREAS** the *Municipal Act, 2001, S.O. 2001, c.25, s.392* requires that municipalities shall establish and maintain a list for public inspection indicating which of its services and activities and the use of which properties will be subject to fees or charges and the amount of each fee or charge; and

**WHEREAS** Section 69 of the Planning Act provides that a tariff of fees may be established for applications to Council, The Planning Board and the Committee of Adjustment in respect of planning matters; and

**WHEREAS** Section 23 (3) of the Public Libraries Act provides for a board to impose such fees as it considers proper; and

**WHEREAS** Section 415 of the Municipal Act provides that there may be a charge for the cost of the search and certified statement of the arrears due on any land; and

**WHEREAS** Section 397 of the Municipal Act provides that a municipality and a local board may pass by-laws imposing fees or charges on any class of persons; and

**WHEREAS** the Public Transportation and Highway Improvement Act R.S.O., 1990, Chapter P50 Section 63, provides that a County may by By-Law regulate

- i. the construction or alteration of any private road, entrance way, gate or other structure or facility that permits access to a county road;
- ii. any change in use of any private road, entrance way, gate or other structure or facility that permits access to a County Road, including the charging of a permit fee for such services; and

**WHEREAS** Section 74 of The Municipal Act provides that there may be a charge for the cost of photocopying information relating to Council Minutes, Resolutions and other matters relating to the business of a municipality;

**NOW THEREFORE**, the Council of the Corporation of the County of Haliburton hereby enacts as follows:

1. That Schedule "A" attached hereto and forming part of this By-law sets out fees for: planning matters; tariff of fees and charges for various matters as authorized under The Municipal Act, and photocopying fees for the provision of information; tariff of fees and charges for various matters as authorized under The Public Transportation and Highway Improvement Act.
2. The lists of fees charged for various services, activities and use of properties as set out in the schedules attached hereto be approved and made available for inspection by the public during regular office hours and by posting on the County website
3. That any and all By-laws contrary to this By-law including By-law No. 3736 are hereby repealed; and
4. That this By-law shall come into force and be in effect from and after the final passing thereof.

READ a First, Second and Third time, passed, signed and the Corporate Seal attached this 25th day of January 2017.

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Brent Devolin

Warden

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Michael Rutter

CAO/County Clerk

**SCHEDULE 'A' TO BY-LAW 3785  
TARIFF OF FEES**

**Planning Act**

	<b>Description</b>	<b>Fee</b>
<b>Plan of Subdivision/Condominium</b> <i>Section 51 of the Planning Act and Section 9 of the Condominium Act</i>	Initial Fee – Subdivision or Condominium	\$2,850.00 + \$100.00 per lot or block
	Common Elements Condominium to serve a Plan of Subdivision, circulated concurrently	\$1,300.00 + \$100.00 per block or lot
	Plan revision - major (re-circulation required)	\$1,300.00
	Plan revision - minor (re-circulation <u>not</u> required)	\$800.00
	Extension of Draft Approval (per year)	\$800.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000 deposit
<b>Condominium Exemption/Conversion</b> <i>Section 9 of the Condominium Act</i>	Initial Fee	\$1 600.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$3,000.00 deposit
<b>Part Lot Control By-law</b> <i>Section 50(7.1) of the Planning Act</i>	Initial Fee	\$500.00/lot
	Reimbursement of all professional fees and expenses	Cost Recovery \$3,000.00 deposit
<b>Official Plan Amendments</b>	Initial Fee - Amend County Plan	\$13 300.00
	Initial Fee - Amend Local Municipal Plan initiated by other than Local Council	\$1,050.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$3,000.00 deposit
	Copy of County of Haliburton Official Plan	\$50.00
<b>Site Plan Control</b>	Initial Fee	\$1,000.00
<b>Consent</b>	Consent and Validation Application Fee	\$1,100.00
	Consent Application Fee (a group of over 25 applications)	\$800.00
	Stamping of Deed	\$200.00
	Deferral of Decision at request of applicant	\$150.00
	Change of conditions(provisional consent) at request of applicant & requires notice recirculation of proposed changes	\$175.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$3,000.00 deposit

**COUNTY OF HALIBURTON**  
**SCHEDULE 'A' TO BY-LAW 3785**  
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**PUBLIC WORKS DEPARTMENT**

<b>Service Provision</b>	<b>Description</b>	<b>Fee</b>
<b>ENTRANCE PERMIT</b> <i>See County By-Law No. 2229</i>	Private/Residential/Field	\$225.00 + Security Deposit \$500.00
	Mutual Access	\$300.00 + Security Deposit \$500.00
	Commercial Access	\$300.00 + Security Deposit \$500.00
	Temporary Access	\$225.00 + Security Deposit \$500.00
	Ownership Record Update – Issuance of Permit	\$75.00
<b>TRAFFIC BARRIER RESTORATION</b>	Delineation Posts Re-Instatement of Guide Posts	\$100.00 ea. Cost Recovery
	Steel Beam Guide Rail and Three Cable Traffic Barrier	Actual Costs for Material and Labour
<b>TRAFFIC BARRIER MODIFICATION – FOR ACCESS</b>	Severance of Barrier and Re-Instatement with Modifications	Cost Recovery + Security Deposit \$1,000.00
<b>OVER-DIMENSIONAL LOAD PERMIT</b>	Single Trip	\$75.00
	Annual Trip Copy of Current Commercial Liability Insurance Certificate	\$400.00
<b>ROAD OCCUPATION PERMIT</b>	Major License of Occupation Agreement	\$450.00
	Minor Letter of Approval	N/C
<b>ROAD CLOSURE AND CONVEYANCE</b>	Reimbursement of all professional fees and expenses	Cost Recovery
<b>SIGN AND RELATED ADVERTISING DEVICES</b>	Field Advertising	Initial Fee of \$7.50/Sq. M.+ (Minimum Fee of \$300.00) + Annual Fee of \$150.00
	Location	Initial Fee of \$7.50/Sq. M. (Minimum Fee of \$300.00)
	Commercial/Business Fingerboard Signs	30cm Fingerboard \$150.00 40cm Fingerboard \$175.00 +Annual Renewal Fee \$135.00
	Commercial “A-Frame”	Initial Fee of \$155.00
	Special Signage i.e. banners and any signage not covered by the Ontario Traffic Manual	\$100.00 per event per year

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**MAP PRODUCTS**

***PAPER PRODUCTS***

**MAP PRINTS – Laser Jet**

8-1/2" X 11"	B/W or COLOUR	\$10.00
8-1/2" X 14"	B/W or COLOUR	\$10.00
11"x17"	B/W	\$10.00
	COLOUR	\$12.00

**MAP PRINTS – Plotter**

>11" x 17" and <12" x 20"	B/W or COLOUR	\$30.00
>12" x 20" and <20" x 28"	B/W	\$30.00
	COLOUR	\$35.00
>20" x 28" and <24" x 36"	B/W	\$30.00
	COLOUR	\$35.00
>24" x 36" and <34" x 46"	B/W	\$35.00
	COLOUR	\$40.00
36"x 48"	B/W	\$35.00
	COLOUR	\$45.00
36" x 55"	B/W	\$35.00
	COLOUR	\$50.00

**IMAGE DATA**

Image data products (i.e. pdf)	\$15.00
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**CUSTOM REQUESTS (Either Paper or Image Data Format)**

<b>Base Price</b> (includes 1 hour of labour)	\$60.00 +
<b>Hourly rate</b> (after first hour)	\$50.00/hr

\*Additional copies of a custom map are charged at the map rate indicated above.

<b>Street Single-line Network</b> (.dgn, .dwg, or .shp format)	\$2,000.00
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\*Includes street name & address ranges, does not include address points or postal codes

<b>Ortho-photography</b> (agreement required)	\$50.00/tile
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<b>County Atlas</b>	\$print cost
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**CIVIC ADDRESSING & ROAD NAMING**

<b>SERVICE</b>	<b>REFERENCE</b>	<b>FEE</b>
Civic Address Assignment	By-law No. 3328, Schedule A, Clause 6.2	\$ 150.00
Civic Address Reassignment	By-law No. 3328, Schedule A, Clause 5.3	\$ 150.00
Replacement of Civic Address Signage	By-law No. 3328, Clause 14	\$ 30.00
Replacement of Civic Address Post	By-law No. 3328, Clause 14	\$ 30.00
Creation of a New Road	By-law No. 3328, Schedule B, Clause 2.7.5	\$ 800.00
Renaming of a Road (i)	By-law No. 3328, Schedule B, Clause 2.7.2	\$ 450.00
Renaming of a Road (ii)	By-law No. 3328, Schedule B, Clause 2.7.4	\$ 2,000.00
Renaming of a Road (iii)	By-law No. 3328, Schedule B, Clause 2.7.3	\$ 500.00
Additional Road Name Screening	By-law No. 3328, Schedule B, Clause 2.7.1	\$ 100.00
Violation of Section 425 of the Municipal Act	By-law No. 3328, Clause 16	\$ 2,000.00
Civic Address Sign Blade Cover	Clear Plexiglas Protective Cover	\$ 7.00
<i>Road Atlas (Administered by Planning Dep't)</i>	<i>Black &amp; White</i>	<i>\$ 100.00</i>
<i>Road Atlas (Administered by Planning Dep't)</i>	<i>Colour</i>	<i>\$ 150.00</i>

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**HCPS**

<b>Special Event Control Fees</b>	Hourly Rate (Minimum 4 hours)	\$225.00/hour
	Administration Fee	\$225.00
	Meal Allowance (per crew for every 5 continuous hrs)	\$24.00
Copying and Researching Documentation		\$75.00 per request

**Tourism**

<b>Permit for Commercial Film</b>	Fee per Application	\$100.00 (plus appl. taxes)
	Security Deposit	\$1,000.00
<b>Haliburton County Road Map</b>	Maximum of 4 Bundles (of 25) at \$0.50 per map	Retail Price \$1.00

**Administrative Services (various locations)**

Black & White Photocopying	\$0.15/page
Colour Photocopying**	\$0.50/page
Black & White Printing	\$0.15/page
Colour Printing**	\$0.50/page
Fax – Send or Receive	\$1.50/page
Laminating – 8 ½ x 11	\$1.50/page
Laminating – 8 ½ x 14	\$2.00/page

\*\* If any portion of the page is a colour other than black or white, the colour rate is to be charged.