



Application for Validation of Title
Under Section 57 of the Planning Act
Ontario Regulation 144/95, as amended

FOR OFFICE USE ONLY

File No. V- _____

Date Application Received _____

Date Application Confirmed Complete _____

Completeness of the Application

All questions on this application **must** be answered or the application will be returned.

The mandatory information must be provided with the appropriate fee, otherwise the Land Division Committee will return the application or refuse to consider the application until the information and fee have been provided.

For Help

You can contact the Land Division Office at the Administration Building, 11 Newcastle Street, P. O. Box 399, Minden, Ontario, K0M 2K0 Telephone: (705) 286-1333 or 1-866-886-8815, Ext. 222.

Submission of the Application

- **One application form is required for each title to be validated.**
- **The application fee as indicated by the Land Division Committee's Fee Schedule**
- **2 originals and 3 copies of the completed application including the sketch are required.**

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

1.1 Name of Owner(s) An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner(s)	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.
Email address		

1.2 Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner.)

Name of Owner(s)	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.
Email address		

2. Location of the Subject Land (Complete applicable boxes in 2.1)

2.1

Local Municipality	Former or Geographic Township	Assessment Roll Number(s)	
Concession Number(s)	Lot Number(s)	Registered Plan No.	Lot(s) Block(s)
Reference Plan No.	Part Number(s)	Name of Street/Road	Street No.

2.2 Give directions to the property from the nearest main road or highway.

3. Restrictions of the Subject Land

3.1 Are there any existing easements or restrictive covenants affecting the subject land or any proposed reservation of interest that will affect the subject land?

No Yes If Yes, describe the easement or covenant and its effect.

3.2 Did the previous owner retain any interest in the subject land? No Yes

3.3 Do you have any interest in any abutting parcels of land?

No Yes If Yes, describe the easement or covenant and its effect.

4. Description of Subject Land and Servicing Information (Complete each subsection)

		Severed		Retained		
4.1	Description	Frontage (Specify if feet or metres)				
		Depth (Specify if feet or metres)				
		Area (Specify if acres or hectares)				
4.2	Use of Property	Existing Use(s)				
		Proposed Uses(s)				
4.3	Buildings or Structures	Existing (Date of Construction)				
		Proposed				
4.4	Access (check appropriate space)	Provincial Highway				
		County Road				
		Municipal road, maintained all year				
		Municipal road, seasonally maintained				
		Other public road				
		Right-of-way				
		Water Access (if so, described below)				
Describe in Section 10.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.						
4.5	Water Supply (Check appropriate space)	Publicly owned and operated piped water system				
		Privately owned and operated individual well	Proposed	Existing	Proposed	Existing
			Dug <input type="checkbox"/>	<input type="checkbox"/>	Dug <input type="checkbox"/>	<input type="checkbox"/>
			Drilled <input type="checkbox"/>	<input type="checkbox"/>	Drilled <input type="checkbox"/>	<input type="checkbox"/>
		Privately owned and operated communal well				
Lake or other water body						
Other means						
4.6	Sewage Disposal (Provide Permit #)	Publicly owned and operated sanitary sewage system				
		Privately owned and operated individual septic tank				
		Privately owned and operated communal septic system				
		Privy				
		Other means				
4.7	Other Services (Check if the service is available)	Electricity				
		Telephone				
		School Busing				
		Garbage Collection				
		Other				

4.8 If access to the subject lands is by private road, or if "other public road" or "right-of-way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. Land Use

5.1 What is the existing official plan designation(s) of the subject land?

5.2 What is the zoning of the subject land?

10. Authorizations

If the applicant is not the owner of the land that is subject of this application, the owner must complete the following or a similar authorization attached to the validation of title application:

**Authorization of Owner for Agent to Make the Application,
Provide Personal Information**

I/We, _____, being the registered owner(s) of the lands subject of this application for validation of title and I/we hereby authorize _____ to prepare and submit this application on my/our behalf .

(date)

(signature of owner)

(date)

(signature of owner)

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I/We, _____, being the registered owner(s) of the lands subject of this application for validation of title, and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I/we authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

(date)

(signature of owner)

(date)

(signature of owner)

13. Consent of the Owner

The owner must also complete the following or a similar authorization attached to the validation of title application:

**Consent of the Owner to the Use and Disclosure of Personal Information
and to Allow Site Visits to be Conducted**

I/We, _____, being the registered owner(s) of the lands subject of this application for validation of title and, for the purposes of the Freedom of Information and Protection of Privacy Act, I/we hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I/we also authorize and consent to representatives of the Land Division Committee and the persons and public bodies conferred with under Section 53(10) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I further authorize and consent to the use of my name in any Notices required under the authority of the Planning Act for the purpose of processing this application.

(date)

(signature of owner)

(date)

(signature of owner)

The Land Division Committee will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist: Have you remembered to attach:		Yes	N/A
1.	2 originals of the completed application form including sketch	<input type="checkbox"/>	
2.	3 copies of the complete application form, including sketch	<input type="checkbox"/>	
3.	application fee payable to "Land Division Committee"	<input type="checkbox"/>	

Sketch Sheet

Sketch Accompanying Application (See Section 7)

Key Map

REMINDER: INCLUDE LEGAL DESCRIPTION
